

Guidance and Recommendations

The Enrichment Course Selector and Feasibility Tool assists program managers and planning teams in evaluating a program or site’s capability to offer content-specific enrichment activities aligning with student interests and the district/organization’s learning priorities. The rubric covers content focus areas for a comprehensive enrichment plan. Managers can use this to determine if their program can provide content-focused programs independently or if external/community support is needed.

This tool does not decide if a content-focused course should be offered; instead, it helps identify capacity and alignment to your vision and intended priorities.

Fill out the overarching summer learning program information. This information will be used for course/content selection review to establish alignment.

STEP 1: PROGRAM DETAILS	
Learning Program Name	
Program Vision	
Program Student Learning Priorities: Academic	
Program Student Learning Priorities: Social Emotional Learning (SEL)	

Assess each content focus area using the five indicators of high-quality enrichment curricula: Youth Interest, Capacity, Program Vision Alignment, and Learning Priorities. Refer to the program details (above) for alignment. Rate each area on a scale from Low to High. Add the scores for each area, then select the top 5 for the next step.

STEP 2: COURSE CONTENT SELECTOR

Rating Scale 1 = Low 2 = Moderate 3 = High

Content Focus Area	Youth Interest	Capacity <i>(Resources, assets, expertise, materials, etc.)</i>	Vision Alignment	Academic Alignment	SEL Alignment	Capacity and Alignment Score
<i>Example: Civics/History</i>	1	2	3	3	3	12
Civics/History						
Coding						
Computer Graphics						
Culinary Arts						
Environmental						
Folk Art/Crafts						
Gaming						
Literary Arts						
Music Tech & Video						
Performing Art <i>dance, music, theater</i>						
Robotics						
Sports/Recreation						
STEAM/STEM						
Visual Arts						
Other fill in						

TOP 5 CONTENT AREAS <i>Highest totals</i>	1.
	2.
	3.
	4.
	5.

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Assessing your school/organization’s resources and capacity is crucial to developing or adjusting an expanded learning program with enrichment. This tool evaluates alignment between your capacity/resources and implementing a specific quality-enrichment course. Consider both the cost and expected value when determining feasibility.

To evaluate, fill out the tables on pages 4 and 5 for EACH of the top five content areas from Step 2. Complete the content overview table with your course details and then proceed to the operational/program capacity chart. Each question will help assess strengths, needs, and potential next steps for robust course planning.

STEP 3: FEASIBILITY	
CONTENT OVERVIEW	
Content Focus: Pathway/Subject <i>Ex. Performing Arts</i>	
Is this course new, existing, or to be expanded?	
Course Length/Dosage <i>Ex. Semester-long, weekly</i>	

OPERATIONAL/PROGRAM CAPACITY

Category	Response <i>(Yes, no, maybe)</i>	Strengths / Needs / Next Steps
Instructional Staff		
Is a specific certification recommended to teach this course?		
Will the course be led by a certified teacher or staff member with content expertise in the enrichment focus area?		
Will the course be led by a community partner with expertise in the enrichment content focus area?		
Does the instructor for the course have experience working effectively with the target population?		
Curriculum-Internal (Teacher-led)		
Does the instructor have an existing curriculum for this course?		
Does the curriculum span 25 sessions/ hours?		
Is it adaptable for fewer or more sessions/ hours?		
Does your team have the expertise to create the curriculum?		
Are there community partners, resources, or connections that could enhance the course through experiences, field trips, or guest speakers?		
Curriculum-External (Partner-led)		
Does the provider have an existing curriculum for this course?		
Does the curriculum span 25 sessions/ hours?		
Is it adaptable for fewer or more sessions/ hours?		
Are there community partners, resources, or connections that could enhance the course through experiences, field trips, or guest speakers?		

OPERATIONAL/PROGRAM CAPACITY		
Category	Response <i>(Yes, no, maybe)</i>	Strengths / Needs / Next Steps
Facilities & Tools		
Do you have the appropriate facilities to teach the course effectively?		
Do you have the appropriate equipment to teach the course effectively?		
Do you have the appropriate technology to teach the course effectively?		
Financial		
Have you mapped out the budget to execute the course?		
Does the budget include the necessary curriculum?		
Does the budget include the necessary materials, supplies, and additional projected costs?		
Will funding be required for curriculum purchase or development?		
Are there any existing or potential partners who may be interested in funding, sponsoring, or making an in-kind contribution to this course?		
Will funding be required to contract with an external partner or hire an external instructor?		

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